

Town of Dover
Board of Health, March 9, 2015
6:30 pm

The regular monthly meeting of the Dover Board of Health was held at Water Works Park, 100 Princeton Avenue, Dover.

Board President Marie Hoffman called the meeting to order at 6:30 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

President Marie Hoffman called roll.

ROLL CALL

PRESENT: Marie Hoffman, Darlene Kasko, Judith Rugg,
Christopher Chapman

ABSENT: Irene Hansen, Sandra Scarneo

ALSO PRESENT: Susan Downer, REHS; representing Frank Wilpert, HO
Christine Noriega, Alderman/Liaison
Michael Picciallo, Alderman/Liaison (Alternate)
Aracelis Vanderstarre, Deputy Registrar
Donald Costanzo, Aide

President Marie Hoffman entertained a motion to accept the minutes from the January 12, 2015, Reorganization Meeting of the Board of Health.

A motion to accept the minutes from the January 12, 2015, Reorganization Meeting of the Board of Health was made by Darlene Kasko and duly seconded by Marie Hoffman.

ALL YEAS; NO NAYS.

President Marie Hoffman entertained a motion to accept the minutes from the January 12, 2015, Regular Meeting of the Board of Health.

A motion to accept the minutes from the January 12, 2015, Regular Meeting of the Board of Health was made by Darlene Kasko and duly seconded by Christopher Chapman.

ALL YEAS; NO NAYS.

CORRESPONDENCE:

President Marie Hoffman asked if there was any significant correspondence. Susan Downer, HO Rep., stated there was no important correspondence to report.

OLD BUSINESS:

Susan Downer, HO rep., presented the board copies of the monthly report for January – February 2015 for review.

Susan Downer, HO Rep., provided the board the following updates:

- Criminal background checks on massage parlors were completed by police department.
- One massage parlor was closed for failing background check; licensed was denied.

NEW BUSINESS:

Susan Downer, HO rep., provided the board the following announcements:

- new f/t employee will be provided to the health department to assist with clerical duties and responsibilities.
- stroke screening clinic is planned for May 17th in Town Hall.
- break room will be provided downstairs in Town Hall for employees.
- the latest influenza surveillance report was distributed to the Board indicating high levels of influenza still present throughout the State.

**THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO
WISHED TO DISCUSS ANY PARTICULAR ISSUE.**

Alderman Picciallo questioned the status of the health department's role in the licensing of barber shops. Susan Downer, HO Rep., stated that last year the department conducted a survey of licensed barber shops in cooperation with the State. Presently, the licensing and inspections of barber shops remains with the State of NJ.

Alderman Picciallo also raised the subject of sidewalk maintenance in light of recent melting snow that exposed littered downtown sidewalks. Ms. Downer stated the department was aware of the condition that seems to occur this time most years, and that inspectors will address the problem with inspections, notifications and enforcement.

**THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC
WHO WISHED TO DISCUSS A PARTICULAR ISSUE.**

No members of the general public were present.

Upon completion of the public portion of the meeting, President Marie Hoffman entertained a motion to adjourn the meeting. **A motion to adjourn the meeting** was made by Darlene Kasko and seconded by Marie Hoffman.

ALL YEAS; NO NAYS.

**MEETING ADJOURNED
6:50 pm**